

ANNEXE

## Public

### REGISTRY POLICY FOR DETERMINING THE EXTENT TO WHICH A SUSPECT OR ACCUSED IS ABLE TO REMUNERATE COUNSEL

#### 1

##### Entry into force

This policy applies from 4 May 2004

#### 2

##### General provisions

Without prejudice to discretion afforded by Article 8 of the Directive on Assignment of Defence Counsel ("Directive"), the Registry uses the following policy to determine the extent to which an applicant for legal aid is able to remunerate counsel. When an applicant for legal aid submits a declaration of means pursuant to Article 7(B) of the Directive, the Registry assesses the income and assets of the applicant, his spouse and the persons with whom he habitually resides. In doing so the Registry may rely on the applicant's declaration of means or undertake an inquiry into the applicant's means pursuant to Article 10 of the Directive. From the established pool of income and assets, the Registry calculates the applicant's disposable means, according to Sections 5-8 of this policy. From the disposable means, the Registry deducts the estimated living expenses of the applicant's family and dependents during the estimated period in which the applicant will require representation before the International Tribunal. The amount remaining is the contribution to be made by the applicant to his defence.

#### 3

##### Legislative Authority

The legislative authority for this policy is enshrined in Articles 8 and 10 of the Directive, which read:

##### Article 8

##### Determination of the means of suspects and accused

- A. A suspect or accused who requests the assignment of counsel must produce evidence that he is unable to remunerate counsel.
- B. In order to determine whether the suspect or accused is unable to remunerate counsel, there shall be taken into account means of all kinds of which he has direct or indirect enjoyment or freely disposes, including but not limited to direct income, bank accounts, real or personal property, pensions, and stocks, bonds, or other assets held, but excluding any family or social benefits to which he may be entitled. In assessing such means, account shall also be taken of the means of the spouse of a suspect or accused, as well as those of persons with whom he habitually resides.

- C. Account may also be taken of the apparent lifestyle of a suspect or accused, and of his enjoyment of any property, movable or immovable, and whether or not he derives income from it.

Article 10  
Information

- A. For the purpose of establishing whether the suspect or accused satisfies the requisite conditions for assignment of counsel, the Registrar may inquire into his means, request the gathering of any information, hear the suspect or accused, consider any representation, or request the production of any documents likely to verify the request.
- B. In executing this stipulation and even after counsel has been assigned, the Registrar shall be authorised to request any relevant information at any time from any person who appears to be able to supply relevant information.

4

**Definitions**

Under this policy, the following terms shall mean:

- Accused:** a person against whom one or more counts in his indictment have been confirmed in accordance with Rule 47 of the Rules of Procedure and Evidence;
- Applicant:** a suspect or accused who has applied for legal aid before the International Tribunal;
- Child:** a person under 18 years of age who habitually resides in the principal family home;
- Contribution:** the extent to which an applicant is able to remunerate counsel. That is, the amount the applicant is expected to contribute to his defence;
- Dependent:** a person who derives his or her main financial support from the applicant, his spouse or persons with whom he habitually resides but who does not habitually reside in the principal family home;
- Disposable means:** income and assets of the applicant, his spouse and the persons with whom he habitually resides that in the opinion of the Registry exceed the reasonable needs of the applicant, his spouse, his dependents and the persons with whom he habitually resides. The Registry's calculation of the disposable means is based on Sections 5-8 of this policy;

**Estimated living expenses:**

the living costs likely to be incurred by the applicant, his spouse, his dependents and the persons with whom he habitually resides during the period from when the Registry issues its decision on the extent to which an applicant is able to remunerate counsel until the conclusion of the estimated

period in which the applicant will require representation before the International Tribunal, as calculated under Section 10 of this policy;

**Marital property:** Property acquired by the applicant and his spouse during their marital union, excluding gifts made to one spouse specifically;

**Persons with whom he habitually resides:**

individuals who usually live with the applicant or who would live with the applicant if he were not in custody, and with whom the applicant is financially co-dependent; meaning, that there is evidence of a pooling of financial resources such that the applicant and the individual constitute one financial unit;

**Principal family home:**

the principal place of residence of the applicant, his spouse or persons with whom he habitually resides, owned by the applicant, his spouse or persons with whom he habitually resides; usually where the applicant would reside if he were not in custody;

**Principal family vehicle:**

a vehicle habitually used as a primary form of transport for the applicant, his spouse and persons with whom he habitually resides, owned by the applicant, his spouse or persons with whom he habitually resides;

**Readily disposable asset:**

an asset owned by the applicant, the applicant's spouse or the persons with whom he habitually resides that can be sold, mortgaged or leased in order to raise money for the applicant's defence;

**Spouse:** an adult who is living with the applicant as husband or wife, regardless of legal marital status;

**Suspect:** a person concerning whom the Prosecutor possesses reliable information which tends to show that the person may have committed a crime over which the International Tribunal has jurisdiction;

**Tools of the trade:** standard tools or equipment needed in a particular trade, profession or business.

## 5

### Assets included in disposable means

In determining the applicant's disposable means, the Registry includes the following:

(a) the equity in the principal family home that exceeds the reasonable needs of the applicant, his spouse and the persons with whom he habitually resides. The principal family home will exceed the reasonable needs of the applicant, his spouse and the persons with whom he habitually resides, if it

is of greater value than the average family home in the region in which it is located. The Registry determines the extent to which the principal family home exceeds the reasonable needs of the applicant, his spouse and the persons with whom he habitually resides in accordance with the formula in Section 9;

(b) the equity in furnishings contained in the principal family home and owned by the applicant, his spouse or the persons with whom he habitually resides that exceed the reasonable needs of the applicant, his spouse and the persons with whom he habitually resides. The furnishings in the principal family home will exceed the reasonable needs of the applicant, his spouse and the persons with whom he habitually resides if they are luxury items of extraordinary value, including but not limited to art collections, antique collections;

(c) the equity in the principal family vehicle or principal family vehicles that exceeds the reasonable needs of the applicant, his spouse and persons with whom he habitually resides. The principal family vehicle or principal family vehicles will exceed the reasonable needs of the applicant, his spouse and the persons with whom he habitually resides if their combined value is greater than the value of one average automobile in the state in which the applicant's family resides. In determining the value of the average automobile in the state in which the applicant's family resides, the Registry relies on official documentation from the governments of the republics of the former Yugoslavia;

(d) the equity in stocks, bonds or bank accounts owned by the applicant, his spouse and persons with whom he habitually resides, including but not limited to the applicant's TULP account at the United Nations Detention Unit, less allowances paid by the United Nations into that account;

(e) the equity in any other assets, not listed in Section 6, owned by the applicant, his spouse or the persons with whom he habitually resides;

(f) any assets previously owned by the applicant, his spouse and persons with whom he habitually resides, including those listed in Section 5(a)-(e), where the applicant, his spouse or the persons with whom he habitually resides assigned or transferred any interest in those assets to another person for the purpose of concealing those assets.

## 6

### Assets excluded from disposable means

In determining the applicant's disposable means, the Registry excludes the following:

(a) the equity in the principal family home to the extent that the principal family home is reasonably necessary for the applicant, his spouse and the persons with whom he habitually resides;

(b) the equity in furnishings contained in the principal family home and owned by the applicant, his spouse or the persons with whom he habitually resides, to the extent that those furnishings are reasonably necessary for the applicant, his spouse and the persons with whom he habitually resides;

(c) the equity in the principal family vehicle to the extent that the principal family vehicle is reasonably necessary for the applicant, his spouse and persons with whom he habitually resides;

(d) the equity in assets owned by the applicant, his spouse and persons with whom he habitually resides that are not readily disposable;

(e) the equity in assets owned by the applicant's spouse that do not constitute marital property, including those assets listed in Section 5. The Registry determines whether assets constitute marital property according to the marital property regime of the state in which the applicant and his spouse were wed or reside unless proof is offered to the contrary;

(f) the equity in tools of the trade owned by the applicant, his spouse and persons with whom he habitually resides that are reasonably necessary to the livelihood of the applicant, his spouse, his dependents or the persons with whom he habitually resides.

## 7

### **Income included in disposable means**

In determining the applicant's disposable means the Registry considers that the applicant, his spouse and the persons with whom he habitually resides will continue to receive their personal income from when the Registry issues its decision on the extent to which an applicant is able to remunerate counsel until the conclusion of the estimated period in which the applicant will require representation before the International Tribunal, at the pre-trial, trial or appeals stage.

In determining the applicant's disposable means, the Registry includes the following income of the applicant, his spouse and the persons with whom he habitually resides:

- (a) salaries, wages and commissions;
- (b) business income after deducting reasonable expenses;
- (c) investment income;
- (d) government pensions;
- (e) government allowances other than welfare payments;
- (f) workers' compensation payments;
- (g) alimony, separation and maintenance payments owed to the applicant;
- (h) regular payments received under any annuity, pension or insurance scheme;
- (i) regular payments received from a mortgage, agreement of sale or loan agreement;
- (j) any other regular income that is not excluded in Section 8.

## 8

### **Income excluded from disposable means**

In determining the applicant's disposable means the Registry does not include the following income of the applicant, his spouse and the persons with whom he habitually resides:

- (a) government welfare payments;

(b) earnings of the applicant's child or children;

(c) alimony, separation or maintenance payments owed to the applicant's spouse, his dependents or persons with whom he habitually resides.

**9**

**Formula for calculating the extent to which the equity in the applicant's principal family home exceeds the needs of the applicant, his spouse and the persons with whom he habitually resides**

Given the official data available from the governments within the republics of the former Yugoslavia, the following formula is used to determine the extent to which the applicant's principal family home exceeds the needs of the applicant, his spouse and the persons with whom he habitually resides:

$$\left( \frac{V}{LS} \times LSE \right) - EN = E$$

Where-

**V** represents the valuation of the principal family home obtained by the Registry;

**LS** represents the living space in square meters in the principal family home;

**EN** represents any encumbrances registered against the principal family home;

**E** represents the equity in the principal family home that in the opinion of the Registry exceeds the reasonable needs of the applicant, his spouse and the persons with whom he habitually resides. If this amount is greater than zero, it is included in the applicant's disposable means in accordance with Section 5(a);

**LSE** represents the living space in the principal family home that exceeds the average living space for the number of persons who habitually reside in the principal family home in the state in which it is located, according to official documentation of the governments of the republics of the former Yugoslavia. The following formula is used to calculate LSE:

$$LS - (ALS \times M) = LSE$$

Where-

**ALS** represents the average number of square meters of living space per person in the state in which the principal family home is located, obtained from official documentation of the governments of the republics of the former Yugoslavia;

**M** represents the number of persons who habitually reside in the principal family home, including the applicant, the applicant's spouse and the persons with whom he habitually resides.



10

**Formula for calculating the estimated living expenses**

The following formula is used to calculate the estimated living expenses of the applicant, his spouse, his dependents and the persons with whom he habitually resides:

$$\frac{[AE \times (M + D) + EE] \times T}{4} = ELE$$

Where-

**AE** represents the average monthly expenditure for a four-person household, obtained from official documentation of the governments of the republics of the former Yugoslavia. The index includes accommodation and living costs;

**EE** represents additional living expenses of the applicant, his spouse, his dependents and the persons with whom he habitually resides. These additional living expenses are expenses that are particular to the applicant, his spouse, his dependents and the persons with whom he habitually resides and are accordingly not foreseen in the AE index. Additional living expenses will include but are not limited to tuition fees and the costs of extraordinary medical care.

**M** represents the number of people who habitually reside in the principal family home, including the applicant, the applicant's spouse and the persons with whom he habitually resides;

**D** represents the applicant's dependents who do not habitually reside in the principal family home;

**T** represents the period from when the Registry issues its decision on the extent to which an applicant is able to remunerate counsel until the conclusion of the estimated period in which the applicant will require representation before the International Tribunal, at the pre-trial, trial or appeals stage;

**ELE** represents the estimated living expenses for the applicant, his spouse, his dependents and the persons with whom he habitually resides, during the period from when the Registry issues its decision on the extent to which an applicant is able to remunerate counsel until the conclusion of the estimated period in which the applicant will require representation before the International Tribunal, at the pre-trial, trial or appeals stage.

11

**Formula for calculating the extent to which an applicant is able to remunerate counsel**

The following formula is used to calculate the extent to which an applicant is able to remunerate counsel:

$$DM - ELE = C$$

Where-

**DM** represents the applicant's disposable means as calculated under Sections 5-8;

**ELE** represents the estimated living expenses for the applicant, his spouse, his dependents and the persons with whom he habitually resides as calculated under Section 10;

**C** represents the contribution to be made by the applicant to his defence.

## 12

### **Deduction of Contribution**

The Registry shall deduct the value of the contribution from defence team allotments.

\*\*\*\*